

**PALM SPRINGS CEMETERY DISTRICT**

**AGENDA  
SPECIAL MEETING  
OF THE  
BOARD OF TRUSTEES**

**Wednesday, November 10, 2015 at 2:00 p.m.**

31-705 Da Vall Drive, Cathedral City, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

**4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

**5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of October 7, 2015 Special Meeting Minutes.

b. Approval of October Expenditures

General Fund		\$ 84,912.33
October Reimburse Voucher 1507	\$ 35,611.61	
October Reimburse Voucher 1508	\$ 24,350.54	
October Reimburse Voucher 1509	\$ 23,104.02	
Accumulative Capital Outlay		\$ 7,674.59
Prior Reimbursement Voucher	\$ 924.59	
October Reimburse Voucher 1506	\$ 6,750.00	

Total October 30, 2015 Expenditures Checks & Visa/Debit Card  
20494-20531 & Direct Deposits (Payroll) \$ 92,586.92

c. Financial Reports as of October 31, 2015 (F-1 thru F-15)

**6. ADMINISTRATIVE CALENDAR**

- a. District Investment General Overview & Update – Neal Wilson, Vice President Investments Union Banc
- b. Review for Discussion and Possible Approval Design Development, Construction Documents and Construction Phase Services Desert Landscape Interment Site – RGA Landscape Architects, Inc.
- c. Compensation Agreement – City of Desert Hot Springs Site #3 and Site #2
- d. Authorized Signature List for Riverside County
- e. Discussion for Possible Approval – Photo of Deceased and Additional Persons on Headstone
- f. Dia de los Muertos~Day of the Dead Celebration November 1, 2015 – Report District Manager Jurasky
- g. Da Vall Drive Entry Remodel – Update
- h. Possible Pet Cemetery – Update

**7. LEGISLATIVE CALENDAR**

- a. Resolution 09-2015, To Add Trustee Malotto and Delete Stettler to/from Bank Signature Cards.

**8. BOARD DISCUSSION – None**

**9. PUBLIC HEARING CALENDAR – None**

**10. REPORTS**

- a. Trustees
- b. Manager

**11. FUTURE AGENDA ITEMS**

- a. Discussion in 2016/2017 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session
- d. Marketing

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE**

- a. Conference with Labor Negotiators Regarding Unrepresented Employee Pursuant to Government Code Section 54954.5 (f).

**Position:** District Manager

**13. CLOSED SESSION ANNOUNCEMENT**

**14. ADJOURNMENT**

**THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., Sunday, October 4, 2015**